

Holy Trinity Church, Hartshill.

Project Programme.

Action	Date	Status
Form Project Team	2019	Completed
Development of Initial Ideas	2019	Completed
Liaison with the Parish Council officers and Ward Councillors	June 2019	Completed
Meeting with Michael Brandsma, Vicar of St Mary's, Atherstone for on their heating	Oct 2019	Completed
Preparation of Vision Statement	Oct 2019	Completed
Meeting with Andy Duncan (Diocese Grants Consultant)- advice on procedures and draft vision statement.	Nov 2019	Completed
Meetings with the representatives of the 3 schools in Hartshill	Jan 2020	Completed
PCC approves Vision Statement and picks option to develop further	Feb 2020	Completed
Covid- No further work		
Project Team reformed	Jan 2023	Completed
Meeting with DAC officers	Mar 2023	Completed
Meeting with Peter Bemrose	Sept 2023	Completed
Project Team to develop initial ideas	Sept 2023	Completed
Project Team decision to have period of listening to God and others until Easter 2024	Oct 2023	Completed
Detailed work on development of proposals	May to Dec 2024	Completed
Meeting with Conservation Officer	July 2024	Completed
Meeting with Probation Service	Oct 2024	Completed
Meeting with Chair and Vice Chair of Parish Council	Nov 2024	Completed
Visit to Baddesley Clinton Church	Dec 2024	Completed
Special PCC Meeting to adopt Principles for Development of Project and Recommendations/Initial Costings for Works	Jan 2025	Completed
Meeting with Church Architect	Feb 2025	Completed
Consultation with Church Members	Feb 2025	Ongoing
Preparation of Statements of Significance and Need	Feb 2025	Drafts- Ongoing
Project Inquiry to Heritage Lottery Fund	Mar 2025	Response
Submission of initial drafts of Statements to DAC officers	Mar 2025	Responses
Meetings with Heads/Vice Principal of 3 Schools	Mar/Apr 2025	Informal Responses
Presentation to Parish Council and Ward Councillors	Apr 2025	Support

Obtain reports and quotes on proposed works	Apr 2025	Ongoing
Preparation of Risk Management Plan	Apr 2025	Draft
Preparation of Contingency Plan	Apr 2025	Draft
Development of Communication Plan including preparation of questionnaire	May 2025	Draft
Consult with Ecclesiastical Insurers	May 2025	Completed
Meeting with Colin Angus	May 2025	
Carry out engagement with Community	June/July 2025	
PCC meeting to agree submission of faculty application	July 2025	
Preparation of Faculty application and submit	Aug 2025	
Meeting with Andy Duncan on grants	Aug 2025	
Obtain letters of support from partners	Sept 2025	
Apply for Grants	Sept 2025	
PCC meeting to agree contractors and costs	Sept 2025	
Appoint contractors and draw up contracts	Sept/Oct 2025	
Review Risk Management and Contingency Plans	Sept/Oct 2025	
Consider implementation implications eg Do we need to close church	Nov 2025	
Complete Insurance questionnaire and submit	Nov 2025	
Implementation of works		
Dedication of completed works		